



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL  
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

**Llwydcoed Crematorium Joint Committee**

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee meeting held on Tuesday, 21 March 2023 at 2.00 pm at the Virtual.

This meeting was live streamed, details of which can be accessed [here](#)

**County Borough Councillors - Llwydcoed Crematorium Joint Committee Members in attendance:-**

Councillor A Crimmings (Chair)  
Councillor D Isaac (Vice-Chair)

**Merthyr Tydfil County Borough Councillors**  
Councillor M Colbran

**Rhondda Cynon Taf County Borough Councillors**  
Councillor A Fox    Councillor G Jones  
Councillor A O Rogers

**Officers in attendance**

Mr S Preddy, Group Accountant  
Ms J Lewis, Bereavement Service Manager  
Mr K Nicholls, Head of Leisure, Sport and Parks  
Ms L Coughlan, Solicitor

**Apologies for absence**

Councillor J Elliott    Councillor J Thomas

**22        DECLARATION OF INTEREST**

In accordance with the Council's Code of Conduct, the following declarations were made pertaining to the agenda:

**ITEM 3. LLWYDCOED CREMATION SERVICES FEES & CHARGES 2023-24.**  
Councillor Ann Crimmings, Personal, 'I am a Member of the Cabinet'.

**ITEM 4. REPORT OF THE BEREAVEMENT SERVICES MANAGER.**  
Councillor Adam Owain Rogers, Personal, 'I was present at a Future Valleys Liaison meeting'.

**23        MINUTES**

**RESOLVED** to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 13<sup>th</sup> December 2022.

## 24 LLWYDCOED CREMATION SERVICES FEES & CHARGES 2023-24

The Bereavement Services Manager presented the report to set the fees and charges for 2023/24 including an annual uplift effective from 1<sup>st</sup> April 2023.

The Bereavement Services Manager reported that the proposed charges for crematorium and all supplementary fees for 2023/24 had been formally approved by Rhondda Cynon Taf Cabinet on the 23<sup>rd</sup> of January 2023 which included a proposed uplift on 10%.

Members discussed the significance the increase in Fees & Charges has on the services provided by the Crematorium, the annual surpluses and the impact the increase has on the cost of living crisis.

Members commented on the reporting timeframes for the report and queried whether this could be reviewed for future reporting.

Following detailed discussions and consideration of the report, it was **RESOLVED** to approve the levels for cremation and all supplementary fees and charges for 2023/24 for Llwydcoed Crematorium, with a proposed uplift of 10% as outlined within the report.

## 25 REPORT OF THE BEREAVEMENT SERVICES MANAGER

The Bereavement Services Manager informed Members on the progress of the Biodiversity Scheme at Llwydcoed Crematorium and updated Members on a Road Closure Scheme affecting Llwydcoed Crematorium. Members were also provided with the Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Members commented that the proposed Biodiversity signage will assist in alleviating the public's concerns and explaining the purpose of designating areas for biodiversity.

Following consideration of the information contained within the report of the Bereavement Services Manager it was **RESOLVED**;

1. To note the proposed signage of the Biodiversity Scheme;
2. To note the report of Road Closure Scheme affecting Llwydcoed Crematorium; and
3. To note the Statistics and Performance figures contained within the report relating to the operation of the Crematorium since the last meeting.

## 26 REPORT OF THE TREASURER

The Group Accountant, Community Services presented the report, which provided Members with an update on the 2022/23 Budget Monitoring position and the Draft Revenue Estimates for 2023/24.

The Group Accountant provided details of the approved budget, actual expenditure to 28<sup>th</sup> February 2023 and projected outturn figures for 2022/23 outlining the main expenditure variances.

Members discussed the impact of higher utility costs and the importance of maintaining high level of working standards at the Crematorium.

Following consideration of the Draft Revenue Estimates for 2023/24, it was  
**RESOLVED:-**

1. To note the 2022/23 Budget Monitoring position; and
2. To approve the Draft Revenue Estimates for 2023/24.

**27 URGENT BUSINESS**

No Urgent Business

**This meeting closed at 2.28 pm**

**Councillor A Crimmings  
Chair.**